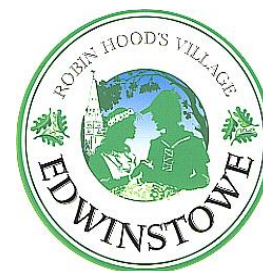


# Edwinstowe Parish Council

*Working to make a difference*

Clerk – James Gamble MSc.

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A handwritten signature in black ink that reads 'James Gamble'.

Minutes of the June Ordinary Meeting held on Wednesday 15th June 2022, at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

In attendance; Cllrs Ayre, Booth, Brooks, Carlton, George, Parkin, Peacock, Peck, and Troop.

No public in attendance.

## **22/026 Welcome by the Chair**

**Before the meeting took place the Chair requested all members to stand and a 1 minute silence was observed in memory of the late Cllr Brown.**

To assist with the minutes, the Clerk audio recorded the meeting.

Cllr Peck also chose to audio record the meeting.

## **22/027 Receive apologies and reasons for absence**

**None.**

## **22/028 Disclosures of interests by members**

**None.**

## **22/029 Approve minutes of the full council at the Ordinary meeting held on Wednesday 11<sup>th</sup> May 2022.**

**Approved unanimously.**

## **22/030 Matters arising (following NALC guidelines)**

**22/031**                    **Public participation, standing orders will be suspended for the duration of this section**

**None.**

**22/032**                    **To receive any questions to council from members**

Cllr Carlton passed on thanks from St Marys Primary School for the tree donated by the Parish Council for the Jubilee planting.

**22/033**                    **To receive draft minutes and reports of the following committees, sub-committees and working groups;**

Amenity Committee

Cllr Parkin gave a report and highlighted the lack of funds to progress with Parish Council projects. Applications for S106 monies and grants have been submitted to NSDC, including S106 money due to be paid to the Parish Council but no progress has yet been made.

Chair added that the Skatepark project cannot be progressed until this money has been received.

**22/034**                    **Agenda**

**I.**                            **Motion – Secret Ballots**

Edwinstowe Parish Council is committed to openness and transparency. Councillors agree that as an important level of local government, we are accountable for our votes and members will not use secret ballot or any other method that allows councillors to hide their vote from public scrutiny.

Proposed by Councillor Karen Peck

Seconded by Councillor Alison Troop

Chair – a ballot has been used and approved by clear majority of the council to vote for the Chair for Finance and the Vice Chair of the Parish Council. The public will know that more than one person was nominated, they will know who was nominated and they will know who the successful candidate was. I can't see that there was any secrecy there.

A discussion took place.

Voting took place.

3 members voted in favour of the motion

5 members voted against the motion.

1 member abstained.

**The motion falls.**

**II. Motion – Business Loan**

I am formally proposing that Edwinstowe Parish Council applies for a business loan of £80,000 (Eighty thousand pounds) to be repaid over 5 years (or sooner).

I consider that this sum will enable the Parish Council to press forward with key capital projects whilst seeking, and securing, funding elsewhere. At present, a number of projects have stalled whilst agreed (or confidently anticipated) funding is awaited. In the meantime, contract costs are set to soar as a result of unprecedented materials cost inflation.

Proposed by Councillor Clive Parkin

Seconded by Councillor Celia Brooks

Cllr Peck requested her response to be recorded verbatim. “We have just been told by Cllr Peacock and it’s been confirmed by Andy Hardy (NSDC) that over £90,000 is likely to be released to us imminently but £46,000.00 is available to us immediately. We are being asked to borrow £80,000, that is unprecedented to this Parish Council. Everything we have ever done before has been funded through proper channels and everything has been done by managing the regular finances of this Parish Council. We have been asked to borrow £80,000 there is no clear plan what that money is going to be spent on, or what it is needed for especially now that we have the other £96,000 that we know about. There is no clear repayment plan. We have no impact analysis for what impact that will have on the budget. £16,000 simple repayment without interest is 10% of our precept. We have no indication of how that is going to be accounted for? I’m sure Cllr Parkin wants to get on with the projects and I understand that. I don’t see the need to borrow the money in light of what we have just discovered from Cllr Peacock and I don’t believe we have information to make such a massive decision on this Parish Council”.

A discussion took place from members.

**Cllr Parkin withdrew the motion accepting weakness of the argument due to technical knowledge and new information received just prior to the meeting.**

Chair hoped that Officers at NSDC would be true to their word and the money would come through as promised.

### III. Motion – Amenity Committee Terms of Reference

In line with Standing Orders 4(d)

It is proposed that the Terms of Reference for the Amenities Committee, as presented to the Amenities Committee meeting of June 7th 2022 be accepted formally by the Parish Council. It is further proposed that the format be used as the standard format for Terms of Reference for all Committees.

To this end Terms of Reference for Human Resources and Finance Committees, as sent with the agenda for the June 2022 meeting of the Council, be formally accepted.

Proposed by Councillor Celia Brooks

Seconded by Councillor Clive Parkin

A discussion took place.

Cllr Peck proposed an amendment that the motion keeps the first three lines but stops at the word council and removed the reference to other committees. Seconded by Cllr George.

Cllr Parkin made members aware that he was anticipating other committees to make a judgement call on own Terms of Reference, the motion was to create momentum for other committees.

Cllr George thanked Cllr Parkin.

A vote took place on the amendment

8 members voted in favour

1-member abstain.

**The original motion falls.**

**The Amenities Committee Terms of Reference was approved.**

**IV. Motion – amendments to Standing Orders Finance / Filming Public Meetings**

It is proposed that the Finance regulations 3.5 and 3.6 now read as follows:

**Regulation 3.5**

The Parish Clerk may authorise expenditure of up to £1,000 for any specific item, contract or service provided that such expenditure is in accordance with Council policy and procedures and is reported, retrospectively, to the next meeting of the Finance Committee or Council.

**Regulation 3.6**

The Parish Clerk may authorise expenditure of up to £1,000 for any specific item, contract or service within the remit of that post, provided such expenditure is in accordance with Council policy and procedures and is reported, retrospectively, to the next meeting of the appropriate working group and/or the Finance Committee or Council.

It is further proposed that the following amendment be added to the Filming of Public Meetings policy:

It is confirmed that audio recordings of meetings held by the Parish Council will not be kept once the written minutes of a meeting are accepted as the true and correct record of a meeting. Anyone other than the Clerk who records a meeting will be notified that such recordings have no legal standing once written minutes have been accepted.

Proposed by Councillor Celia Brooks

Seconded by Councillor Chrissie Ayre

Voting took place

6 members voted in favour

1 member against

2 members abstained.

**All amendments were approved.**

**V. Completed S106 application forms**

Section 106 application form requests and grants were submitted to NSDC on the 1<sup>st</sup> of June 2022 for the Skatepark, Robin Hood Colts, Fourth Avenue, Lidgett Park, Public Toilets and the Village Hall.

**VI. Completed Grant applications**

An application was submitted to NCC for the Skatepark.

Grants have been received from the John Eastwood Foundation towards the Skatepark and from NCC Cllr Carlton Divisional Fund.

A NSDC grant was submitted to NSDC towards Lidgett Park.

A grant application for a village map has also been submitted.

Cllr George has been working on the Fourth Avenue Project. A plan has been produced by a Landscape Architect for Fourth Avenue with future potential for a Heritage Lottery Fund grant application.

Chair thanked Cllr George formally for doing so much work towards the project.

**VII. New Website**

**VIII. Bowls Pavilion**

1. Fitted Security sheeting and metal Door.
2. Architect Design
3. Asbestos Survey Report

**IX. Edwinstowe in Bloom**

1. BT Building Maintenance Works Progress
2. Woodhead Group Meeting
3. Sponsorship
4. Grants
5. Gateway Planters

Cllr George, Chair of Edwinstowe in Bloom gave an update. The East Midlands in Bloom Judging Day is Monday 11<sup>th</sup> July 2022. Edwinstowe in Bloom volunteers have worked successfully with BT, Woodhead Group, RSPB, and others. Grants have been received and Sponsorship has arrived from many businesses for various items.

The Chair formally thanked the Edwinstowe in Bloom volunteers for the considerable work that has been undertaken.

**X.** Hanging Baskets

71 Hanging Baskets have been placed and watered by the Amenity Team along with High Street and surrounds. A further 20 hanging baskets have been provided at the Forest Corner Craft Centre.

To reduce watering frequency and improve water conservation which is a consideration for Britain in Bloom, the Clerk would like to investigate the provision of hanging baskets with water reservoirs.

**XI.** Jubilee Event Celebrations

1. Community Bunting

Edwinstowe in Bloom volunteers have worked with groups to produce community craft bunting. Cllr George would like to organise a group photo of all members involved with the bunting.

2. Jubilee Spinney – commemorative planting

The Parish Council have purchased and planted uncommon and local varieties of Fruit and Nut trees, also with free NSDC trees to celebrate the Queens Platinum Jubilee.

**XII.** Events

1. Village Hall / Mansfield Road Car Park Summer Fayre

Saturday 9<sup>th</sup> July 2022

2. Edwinstowe Book Festival

Sunday 3<sup>rd</sup> September 2022

3. Tour of Britain

Thursday 8<sup>th</sup> September 2022

**XIII.** AGAR

**The AGAR was approved unanimously.**

**The AGAR was signed by the Chair.**

**XIV.** Sherwood Levelling up Fund – Chairs update

**XV.** New Staff Member

**22/035 Correspondence**

1. BOWE Radio – Patron
2. NSDC – Tour of Britain
3. Sherwood Forest Trust – Major Oak Woodland Festival
4. Lord Richard Harrington

Cllr Peck was unhappy that Ukrainian refugees were called customers in the letter.

**22/036 Financial Matters (to be referred to the finance committee, if necessary)**

**Approved.**

A Chair we be appointed in the next Financial Committee with the aim of a Finance committee Budget meeting every quarter.

**22/037 Invoices for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
06.5.2022	NSDC	Dog Bin Collection	£1,123.20
19.4.2022	Arthur J Gallagher	Council Insurance	£ 4,689.75
09.5.2022	JKE Website	Website	£ 600.00
13.5.2022	Secure Empty Property	Pavilion Security	£ 1,734.00
13.5.2022	NALC NOTTS	Annual Membership	£866.70
20.5.2022	Wages	Salaries	£ 2,028.09
23.5.2022	Pegasus Tree Care	Tree Surgery	£ 660.00

23.5.2022	Arthur J Gallagher	Vehicle Insurance	£929.58
24.5.2022	Mansfield Garden Machinery	Service	£84.50
24.5.2022	Mansfield Garden Machinery	Inspection	£20.00
01.6.2022	Bennett	Hanging Baskets	£1,775.00
01.6.2022	Wages	Salaries	4,006.95
06.6.2022	Town & County	Grass cutting	£1072.80

**22/038                      Direct Debits for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
11.5.2022	BT Group PLC	Telecoms	£38.93
17.5.2022	Sage Global Services	Payroll Software	£20.40
23.5.2022	Chapel Street Telecoms	Telecoms	£57.79
23.5.2022	SSE Electricity	Carpark electrics	£39.18
26.5.2022	UK Fuels Ltd	Petrol/Diesel	£103.01
26.5.2022	ALD Automotive	Vehicle Lease	£334.80
30.5.2022	Waterplus	Water Charges	£106.20
01.6.2022	DVLA	Vehicle Tax	£ 24.06
01.6.2022	NSDC	Carpark rates	£ 58.00
01.6.2022	NSDC	Carpark rates	£ 49.00
01.6.2022	UK Fuels Ltd	Petrol/Diesel	£ 36.29
08.6.2022	UK Fuels Ltd	Fuel Card	£ 1.80
08.6.2022	Waterplus	Water charges	£ 23.46

10.2.2022	BT Group PLC	Telecoms	£38.93
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**22/039**                      **Income**

09.5.2022	Cemetery	£410.00
11.5.2022	Allotment	£30.00
16.5.2022	Cemetery	£25.00
17.5.2022	Cemetery	£945.00
20.5.2022	Hanging Basket	£180.00
20.5.2022	Magazine	£50.00
27.5.2022	Magazine	£50.00
31.5.2022	Sponsorship	£295.62
01.6.2022	Cemetery	£235.00
01.6.2022	Sponsorship	£200.00
06.6.2022	Magazine	£200.00
07.6.2022	Hanging Baskets	£30.00
09.6.2022	Magazine	£50.00
09.6.2022	Cemetery	£160.00
09.06.2022	Magazine	£150.00
	<b>TOTAL</b>	<b>£3,010.62</b>

<b>BANK BALANCE</b>		<b>£ 130,286.66</b>
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**22/040**

**Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)**

#### County Councillor Scott Carlton Report:

- As previously reported, road markings along our main roads, (Rufford, High Street, Ollerton and Mansfield) are being refreshed.
- The bond call in against the developers of the Welfare site has now been escalated to the legal teams. This is regarding the street lights that don't work (not even connected) and various kerb stones.
- As previously reported to Council, bus stops on Ollerton Road, High Street, etc have been upgraded to electronic information boards. West Lane near co-op now has an electrically supply, and is now ready for installation and for Woodheads to make good the pavement. I will chase this up.
- Weed Spraying set for my division on the 20th of this month.
- Drains on Swinecote Road, High Street down the river have been inspected as a number of them are blocked and causing road flooding. Job request have been raised and now awaiting works to be completed.
- Chased up the installation of the new grit bin previously promised to be located near King Edwin Primary School.
- Asked for an update on the current progress of the Ollerton Roundabout and A614 project.

#### District Councillor Paul Peacock Report:

- Met with Matt Lamb to discuss the Levelling Up Fund and discussed the UK Prosperity Fund which may be used for Edwinstowe.

#### District Councillor Scott Carlton Report:

- Chased up the street scene team re: pressure washing of the high street. Staffing pressures and a heavy workload have delayed this work.
- NSDC road sweeper earlier this week was in the village.
- New street signs for Lynds Close have been ordered.
- Requested shrubbery in key places on the avenues is cut back.
- Reported various incidents of graffiti, and raised with the ASB team.
- Requested an update of empty (private) homes in the village.

Councillor Carlton asked members to consider a future memorial for Cllr Brown.

**22/041**

**Planning Matters**

**NONE**

**22/042**

**To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.**

**Confidential Matters**

**22/043**

**Date of next meeting; Wednesday 13<sup>th</sup> July 2022.**

**Meeting finished at 9.00pm.**